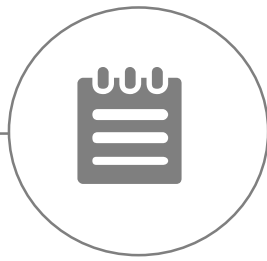
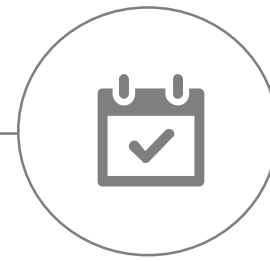




**DISCOVERY MEETING
WITH STAKEHOLDERS**



**CREATE WORK BREAKDOWN
STRCUTURE**



**BUILD
SCHEDULE**



DEVELOP PROJECT PLANS

KEY FUNCTIONAL ACTIVITIES

<ul style="list-style-type: none"> • Update the Stakeholder register • Gather requirements • Build Project Cost/Budget • Assess risk and create mitigation plan 	<ul style="list-style-type: none"> • Create the WBS (work breakdown structure) • Identify project tasks for each work breakdown 	<ul style="list-style-type: none"> • Allocate resources to project tasks • Identify duration and target dates for each project task 	<ul style="list-style-type: none"> • Create project communication plan • Create Testing Plan (if applicable) • Create Training Plan (if applicable) • Create Migration Plan (if applicable)
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ROLES

<ul style="list-style-type: none"> • Project Stakeholders • Project Manager • Business Analyst • Technical Lead 	<ul style="list-style-type: none"> • Project Team 	<ul style="list-style-type: none"> • Project Team 	<ul style="list-style-type: none"> • Business Owner • Project Manager • Corresponding Project Leads (communication, testing, training, etc.)
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KEY DELIVERABLES

<ul style="list-style-type: none"> • Stakeholder Register • Requirements Document • Risk Register • Project Cost 	<ul style="list-style-type: none"> • Work Breakdown Structure and corresponding tasks 	<ul style="list-style-type: none"> • Project Schedule 	<ul style="list-style-type: none"> • Required project plans (i.e. Communication, Testing, Training, others)
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