



**SUPPORT FROM  
ANY LOCATION**



**AUTOMATIC  
INSTALLATION**



**PRODUCTIVITY  
& AVAILABILITY**



**PROTECTION  
& SECURITY**

# WINDOWS ENDPOINT MANAGEMENT

## Windows Endpoint Management

### What To Do After Receiving Your Device

#### Checklist

- 1. Wait at least 24 hours before opening desktop applications, such as Outlook.
- 2. Re-add any shared mailboxes to your desktop application by following the article, [“How to Add a Shared Mailbox in Outlook.”](#)
- 3. Compare the Software Tracking Sheet to the applications currently installed or pre-installed on your device.
- 4. Re-install any UTA-owned software that was not automatically installed after your device update, if applicable.
- 5. Install other software supported by outside vendors.
- 6. If required, please contact the IT Help Desk at 817-272-2208, send a [chat](#), or submit a [self-service](#) ticket if you need additional assistance with reinstalling your applications or setting up your device.

Visit [oit.uta.edu](https://oit.uta.edu) for more information.



UNIVERSITY OF  
**TEXAS**  
ARLINGTON

OFFICE OF  
INFORMATION  
TECHNOLOGY